



Installation Instructions FOR CARPET TILES

Boccho carpet tile is intended for indoor flooring applications and in addition to this installation summary, the installation procedure must be followed. Failure to follow these guidelines may void product warranties and deficiencies shall become the responsibility of the installer.

Carefully inspect the carpet tile to ensure it is the correct specified product and for damage or defects prior to installation. Immediately contact the supplying dealer if any defects are found.

We will not be responsible for claims of defects that were identifiable before installation.

Please recycle the packaging material.

01. Site Conditions

The product is not designed for installation on walls or wet surfaces. Manufacturer recommends the following environmental conditions: temperature between 60°F – 85°F (15°C-30°C), for 24 hours before and after the installation, relative humidity between 10%-65%, and a pH range between 5-9.

02. Floor Preparation.

Product must be installed over properly prepared substrates. All cracks, holes, and flooring irregularities must be adequately repaired to ensure a smooth finish and minimize wear.

03. Pre-installation Check

All carpet tiles should be carefully inspected for dye lot, pattern, and other damages incurred during shipping. Contact your dealer immediately if damages are found. The manufacturer will not be held liable for damages incurred due to improper installation. Tiles must be adequately protected from soil, dust, moisture, and other contaminants. No more than 5 cartons should be stacked on top of each other for an extended period of time and should be stored on a flat surface.

04. Tools and Supplies Checklist

Scissors; Tape measures; Rulers; Marking Pen; Vacuum Cleaner; Towel; pH Test Paper; Calcium Chloride Moisture Test.

05. Adhesives

Uneven surfaces that cannot be leveled may require adhesive or double sided tape to hold carpet tiles in place. Water soluble environmental-friendly glue is recommended. Caution: To protect your hands, always wear heavy work gloves when handling tackless strips and other tools and materials.

06. Cutting

Always cut tiles from the back. Using one tile as a reference, score lines on the back of the tile to be cut. Cut the tile along scored lines, being careful not to cut through the installed tile below. Always secure cut or partial tiles with releasable adhesive or double sided tape. The square of the cut carpet should not be less than half of the square of the common carpet tile. Otherwise it will be difficult to secure it.



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07. Floor Layout

Make a diagram with exact measurements of the area(s) where carpet will be installed. It is recommended to locate seams in the areas of lightest traffic. Indicate all windows, doors, furniture, and unusual angles. Divide the room into four quadrants and snap a chalk line. Make sure quadrants meet at right angles. Use the 3-4-5 triangle method to make sure the first line is perpendicular to the second line. Check the distance from each centerline to its parallel wall and determine how many tiles will be required. (Fig.1)

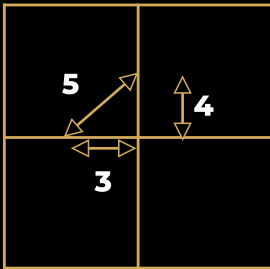


Fig.1

08. Installation

NaTiles are usually printed on the back with arrows showing pile direction. Start from the intersection point in the center of the floor. Install the tiles in one quadrant using the chalk lines as guidelines. Fill in the area between the two chalk lines using the stair step method. Continue to install tiles in a stair step or pyramid pattern starting at the center. Check to make sure tiles are properly aligned at edges during installation. Slide tiles together tightly and press into the adhesive. (Fig. 2) Refer to installation direction instructions on sample folder.

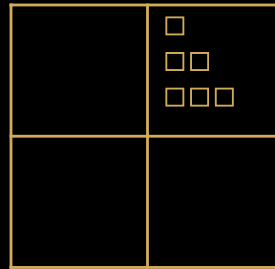


Fig.2

09. Carpet on Electrical Lines

Mark locations with a piece of tape on tiles installed over electrical boxes and electrical floor. Tiles can be lifted for cut-outs later.

10. Post-install Check

Inspect resulting installation. Re-arrange tiles if seams are found and use scissors to remove excess fluff.

11. Replacement of Damaged Tiles

To minimize visual differences between old and new tiles, consider replacing damaged tiles with tiles removed from less visible areas. Use stock tiles to replace the ones removed from less visible areas.

12. 4 steps to success

25% planning + **25%** tools&materials + **25%** methodology + **25%** qualify installers = **100%** success